



**GoI-UNDP Disaster Risk Management Programme**



**3<sup>rd</sup> Meeting of the  
Project Management Board (PMB)  
GoI-UNDP Disaster Risk Management Programme  
[2002-2007]**

**Agenda Notes  
Part I**

**21<sup>st</sup> December, 2004, New Delhi  
NDM Division, Ministry of Home Affairs, North Block, New Delhi**



## **3<sup>rd</sup> Meeting of the Project Management Board (PMB) of the GoI-UNDP Disaster Risk Management Programme**

*Date: 21<sup>st</sup> December 2004*

*Time: 1100 hrs*

*Venue: Conference Room*

*Room No.119, North Block*

*Min. of Home Affairs, New Delhi*

### **Agenda Items**

1. **Welcome Address** : **Joint Secretary (DM), MHA**
2. **Overview of the Programme** : **Director (NDM-III), MHA**
3. **Initial Remarks** : **Secretary (BM), MHA**
4. **Address** : **Union Home Secretary**
5. **Address** :
  - **Resident Representative, UNDP**
  - :
    - **Head, Delegation of the European Commission**
    - **Director, USAID**
    - **Counsellor, Embassy of Japan**
7. **Interventions from the Programme States on the achievement and constraints as per the agenda items Part I** : **State Representatives**

**Agenda points  
Part I**

**Notes on agenda items**

**Part II**

**Programme brief and status in the States**



## Part I – Notes on Agenda Items

### 7.1 Formulation of State & District DM Plans, SOPs and Checklists

The State Governments have been advised to formulate State and District Disaster Management Plans for all hazards. These plans will include mitigation, preparedness, response, relief and rehabilitation aspects. To make sure that the DM plans are functional and operational, hazard specific SOPs and check list have to be integral to these plans. Roles and responsibilities of all Departments and the NGOs have also to be listed. Necessary assistance in the form of training and capacity building of officers and non-officials are being provided under this Project. 17 State DM Plans and 169 District DM Plans have to be formulated under the programme. States must complete the process of development of DM Plans of State and District levels with all SOPs and checklists in a time-bound manner. So far 3 State Disaster Management Plans and 75 District DM Plans have been formulated. ***State Representatives may update on the status of plan formulation etc.***



## 7.2 Putting in place appropriate techno-legal regime for multi-hazard safety and reducing urban disaster risk

State Governments have been advised to review their building bye-laws and make necessary amendments to include multi-hazard safety provisions as per Bureau of Indian Standards. On the basis of the report of the National Expert Committee, Ministry has shared model building bye-laws and amendments to be carried out in the existing regulations in the States within a time span of six months. The State Governments have been requested to set up a Committee at the level of Development Commissioner/Addl. Chief Secretary to consider the model bye-laws and make necessary changes in the techno-legal regime in the State. Many States have already constituted these Committees. The resources under this Project are available for dissemination of new building byelaws, setting up facilitation cells in the municipal bodies, training and capacity building of municipal authorities, PWD engineers, builders, promoters and house owners etc. Serving and practicing engineers and architects have to be nominated for training in multi-hazard safety provisions under the two ***National Programmes for Capacity Building of Engineers/Architects in Earthquake Risk Mitigation*** of the Ministry. State Governments may further report on the status of progress made in this direction.



### 7.3 Establishment/strengthening of Emergency Operations Centres at State and District Level

Emergency Operation Centre is the hub of disaster management. Guidelines on architectural, structural and communication layouts have already been sent to all the States and Districts in the country. These EOCs will be multi-hazard resistant and will be uplinked through the redundant networks under the National Emergency Communication Plan using POLNET, NICNET & SPACENET besides terrestrial link. Under this programme assistance is available for construction of new EOCs/strengthening of existing EOCs for 125 district EOCs and 12 State EOCs. In addition, UNDP is also providing some communication equipments to 125 districts and 17 States. State Governments have been asked to expedite construction of EOCs at the State and District levels in the Secretariat/Collectorate campuses. Delivery of communication equipments to the State Govts for use in the EOCs only, have already begun. State Govts have to expedite site selection and construction of these EOCs. It is learnt that Site selection for only 2 State EOCs and 88 District EOCs have been completed and construction has begun in five districts. This needs to be expedited as the entire work has to be completed by December 2005.

The status of supply of equipments is given below:-

Details of the Equipment	Status		
	Required	Supplied	Ordered
Mobile Phones-Nokia 3120	203	197	0
Satellite Phones-Iridium	32	0	4
Fax machine	119	117	0
Handheld VHF Sets	352	0	76
UPS for Power back up	17	0	11
Generator set	128	0	111
Desktop Computers	175	112	33



## GoI-UNDP Disaster Risk Management Programme

UPS for Desktop computers	175	97	45
Printer, Scanner, Fax (Multi utility machine)	77	75	0
Camera [Digital)	11	11	-
GPs Unit [Hand held]	15	15	-
Public Address System	2	2	-
Photocopier	7	4	3
Megaphones	15	15	-
Laser Printer	45	45	-
Colour Printer	1	1	-
Scanner	14	14	-
CD Writer	11	11	-
Plasma Panel	1	1	-
Laptop	1	1	-

State Governments may further update the PMB on the status of setting up of EOCs and make them operational on 24x7x365 basis.



#### 7.4 Training of Panchayati Raj Institutions (PRIs) members

Lowest level relief administration is in the hands of the members of the Panchayati Raj institutions and urban local bodies. Local govts are also the first responders to any crisis situation. Training of elected representatives of Panchayats/ULBs is one of the important activities to be taken up under this Project. In fact, most of the resources under the Project are earmarked for training and capacity building of elected representatives and officers in disaster management. The members of Panchayat/ULBs at different levels are also the members of the Disaster Management Committees. Following is the status of training imparted to elected representatives in 17 programme Status:-

Phase	Programme State	District Level	Block Level
I (Oct 2002 onwards)	Bihar	279	1979
	Gujarat	479	2773
	Orissa	195	6072
II (June 2003 onwards)	Arunachal Pradesh	0	0
	Assam	368	502
	Delhi	0	0
	Maharashtra	0	0
	Manipur	0	0
	Meghalaya	0	0
	Mizoram	904	0
	Nagaland	0	0
	Sikkim	0	0
	Tamil Nadu	46	133
	Tripura	0	0
	Uttaranchal	38	865
	Uttar Pradesh	0	0
	West Bengal	37	0
	<b>Total</b>	<b>2346</b>	<b>12324</b>



## **7.5 Inclusion of DM elements in the School curricula**

Awareness and education is an important tool in creating a culture of prevention of preparedness. National framework for disaster management stresses the need to sensitize the young learners to the basic elements of the management of these disasters. CBSE has already taken a lead in this by introducing disaster management in Standard VIII and IX, and the Standard X will also be completed soon. Ministry had requested all the State Governments to work with the State School Boards and have disaster management included in the school curricula. The programme states of Delhi, Gujarat, Tamilnadu, Sikkim, Mizoram and Orissa have included DM in school curriculum. Resources under the programme are also available for training of school teachers. So far 3745 teachers have been trained under the programme. Resource persons have been provided to CBSE and other boards to work on drafting of curricula and training of teachers.

State representatives may further update the PMB on this important issue.





## GoI-UNDP Disaster Risk Management Programme



### 7.6 Community Preparedness Plan and synergy with Village Development Plans

Communities are the first responders to a disaster. Formulating Village Disaster Management Plans and setting up Village Disaster Management Volunteers Team is one of the core activities of the Project. Young volunteers in the village are being drafted into Village Disaster Management Volunteer Teams to carry out local search and rescue, first aid, shelter management, water and sanitation, dead body disposal functions etc. With the help of various line departments, the Civil Defence, Fire Brigade, Police etc., training is imparted to these Village Disaster Management Volunteer Teams. Under this programme, 1,16,958 village DM plans have to be developed and as many village DM teams have to be trained by the end of the project(Dec 2007). The current status of formulation of village disaster management plans and their training are as follows:-

Phase	Programme State	Village DM Plans	DMC members trained	First Aid	Search & Rescue
I (Oct 2002 onwards)	Bihar	858	12390	2717	3876
	Gujarat	1340	15833	5821	1056
	Orissa	9170	110016	1769	1788
II (June 2003 onwards)	Arunachal Pradesh	0	0	0	0
	Assam	40	200	160	160
	Delhi	50	180	30	0
	Maharashtra	0	0	0	0
	Manipur	0	0	0	0
	Meghalaya	0	173	0	0
	Mizoram	0	0	0	0
	Nagaland	0	0	0	0
	Sikkim	80	0	903	0
	Tamil Nadu	161	78	18	25
	Tripura	0	0	0	0
	Uttaranchal	75	562	40	7
	Uttar Pradesh	0	0	0	0
	West Bengal	0	0	0	0
	<b>Total</b>	<b>11774</b>	<b>139432</b>	<b>11458</b>	<b>6912</b>

These Plans are essentially being formulated by the Panchayat representatives/ULBs. In order to sustain this planning process and to organise



## **GoI-UNDP Disaster Risk Management Programme**

training programme for the Village/ward Volunteer Teams at regular intervals, the sensitization and training of members of the Panchayati Raj institutions/ULBs is being given adequate priority. Further, in order to dovetail mitigation into development planning, State Governments have been requested to establish the synergy between disaster management and development plans at all levels. Many States have initiated the process of amendment of State Relief Codes into State Disaster Management Codes to include these aspects. State Governments may report on the progress being made in this direction.



## GoI-UNDP Disaster Risk Management Programme



### 7.7 Formulation of State Plan Schemes for disaster management

Disaster management planning, training and capacity building efforts will have to be sustained over a period of time. This will require resources to be made available beyond the Project period also. There are many districts in these 17 multi-hazard prone States which have also not been covered under this Project. Disaster management is included in the Xth V-year plan document and in view of this, State Governments have been advised to formulate plan schemes for to sustain planning, awareness generation, training and capacity building activities. State Govts. may update on the progress made in this direction.

### 7.8 Any other item with the permission of the Chair