

MOST IMMEDIATE

**No.31-64/2004-NDM-III (B)
Government of India
Ministry of Home Affairs
(National Disaster Management Division)**

North Block, New Delhi
Dated the 14th December 2004

Office Memorandum

Subject: National Cyclone Risk Mitigation (NCRM) Project [World Bank Assisted]- Workshop to discuss Project Guidelines to draw up comprehensive project proposals for cyclone risk mitigation investments in State/UTs.

The undersigned is directed to refer to this Ministry's D.O. letter of even number dated the 11th November 2004 regarding implementation of the World Bank assisted National Cyclone Risk Mitigation (NCRM) Project in 13 coastal and island States/UTs, namely Andhra Pradesh, Gujarat, Andaman, & Nicobar Islands, Pondicherry, Lakshdweep, Orissa, Maharashtra, Tamil Nadu, West Bengal, Kerala, Karnataka, Goa and Daman & Diu and forwarding therewith a brief note on the project and a **template for preparing investment proposal.**

2. One of the project elements is to support States/UTs to identify and implement high priority activities for cyclone risk mitigation (i.e. construction of cyclone shelters, shelterbelt plantation, preservation/regeneration of mangrove forests, construct of embankments and establishment of missing road links etc.) and commissioning of technical assistance/studies to sustain these initiatives, besides strengthening coastal zone management framework in the States/UTs. It is envisaged that the project States/UTs would draw up proposals as per their local needs for effective mitigation of cyclone risks.

3. The Project States/UTs were requested to initiate requisite action such necessary budgetary provisions, identification and prioritization of investment proposals for cyclone risk mitigation, putting in place implementation and management arrangements **(constitution of a State Steering Committee under the Chief Secretary)** as indicated in the project outline as well to have a **State Disaster Management Policy** in place in order to avail assistance under the project. It is requested to kindly expedite the same.

4. The World Bank Project appraisal Mission is scheduled to visit India in the last week of January 2005. It is therefore, imperative to initiate project preparation activities so as to facilitate project appraisal in least possible time. To assist/guide the project States/UTs in formulation of comprehensive project proposals, a detailed set of guidelines is being developed in consultation with subject matter experts.

5. In order to discuss the broad framework for development of cyclone risk mitigation investment proposals by State as per the approved guidelines/templates and the steps to be taken by all the Project States/UTs a one-and-half-day workshop will be held in the **Conference Hall of National Institute of Disaster Management, IIPA Building, IP Estate, New Delhi on 21st -22nd December 2004 (starting from 3.00 PM from 21st December to 2.00 PM till 22nd December 2004)**. Representatives from the World Bank India office will also participate in the workshop.

6. Since the project States/UTs are required to put together investment proposals as per their local needs addressing various cyclone risk mitigation elements such as construction of **cyclone shelters, shelterbelt plantation, preservation/regeneration of mangrove forests, construct of embankments and establishment of missing road links etc., prepared by concerned line Depts.** in the State, it is essential that key officials from these Depts. also participate in this meeting. This would help in acquainting them with the guidelines, which needs to be followed up scrupulously while formulating investment proposals.

7. You are therefore requested to kindly make it convenient to participate in the workshop on 21-22 December 2004 along with Key Officers of the concerned line Departments whose involvement is envisaged under the Project.

8. A line in confirmation by email/fax will be appreciated.

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(Saroj Kumar Jha)

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1. Shri Ashutosh Mishra, Commissioner (Relief) & Secretary Disaster Management, Disaster Management Department, Government of Andhra Pradesh, A.P. Secretariat, L Block Hyderabad -500022, Fax:040-234518192.
2. Shri S.M. Jaamdar, Secretary (Revenue) & Relief Commissioner, Revenue Department, Government of Karnataka, Secretariat, M. S. Building, Dr. B. R. Ambedkar, Veedhi, Bangalore - 560001, Fax:080-22256384
3. Sh. S. Sundershan, Secretary Revenue & Relief Commissioner, Department of Revenue, Government of Kerala, Thiruvananthapuram - 695001, Fax :0471-2333198

4. Ms. Jaishree Raghuraman, Secretary (Revenue) & Relief Commissioner, Revenue Department, Government of Goa, Goa Secretariat, Panaji – 403001, Fax :0832-2223957
5. Shri K. S. Vatsa, Secretary Relief and Rehabilitation and Relief Commissioner, Government of Maharashtra, 5th Floor, Maharashtra Mantralaya, Mumbai – 400032, Fax:022-22855920
6. Shri R. Santhanam, Special Commissioner & Commissioner of Revenue, Revenue Administrative, Disaster Management and Mitigation Department, Government of Tamil Nadu, Secretariat, Chennai –600009, Fax:044-28546624
7. Shri N.Sanyal, Managing Director, Orissa State Disaster Mitigation Authority, Government of Orissa, 2nd Floor, Rajiv Bhavan, New Secretariat, Bhubaneswar- 751001, Fax:0674-2401769
8. Shri S. Mohapatra, Chief Executive Officer, Gujarat State Disaster Management Authority, Block No. 11, 5th Floor, Udyog Bhavan, Gandhinagar – 382017, Gujarat, Fax :23259275
9. Secretary, Department of Relief and Rehabilitation, Government of West Bengal, F Block, 4th Floor, Writers Building, Kolkata – 700001, Fax:033-22143674
10. Dr. M.Mudassir, Relief Commissioner and Collector, Government of Daman & Diu, Moti Daman, Fax : 0260-2230689
11. Shri P.K. Goyal, Relief Commissioner, Government of Andaman & Nicobar, Andaman & Nicobar Administration, Secretariat, Port Blair – 744101, Tele:03192-233364,77/Fax-03192-233377
12. Shri Sandeep Kumar, Relief Commissioner, Government of Lakshadweep, Kavaratti., Fax:04896-263180
13. Shri N. Raghava, Cyclone Mitigation Specialist, World Bank, 70 Lodi Estate, New Delhi-110003, Fax: 24619393
14. Executive Director, National Institute for Disaster Management, IIPA Campus, IP Estate, Ring Road, New Delhi, Fax: 23372201
15. Dr. Prem Krishna, Professor Emeritus and AICTE Chair, IIT, Roorkee, 247 667, Fax: 01332-285277
16. Prof. A.S.Arya, National Seismic Advisor, Ministry of Home Affairs, C/O National Institute for Disaster Management, IIPA Campus, IP Estate, Ring Road, New Delhi, Fax: 23372201

Copy:

Chief Secretaries of the States/UTs of Andhra Pradesh, Gujarat, Andaman, & Nicobar Islands, Pondhicherry, Lakshdweep, Orissa, Maharashtra, Tamil Nadu, West Bengal, Kerala, Karnataka, Goa and Daman & Diu

Copy also to:

1. Resident Commissioners of the States/UTs of Andhra Pradesh, Gujarat, Andaman, & Nicobar Islands, Pondhicherry, Lakshdweep, Orissa, Maharashtra, Tamil Nadu, West Bengal, Kerala, Karnataka, Goa and Daman & Diu for necessary follow up.

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2. Secretary, Ministry of Forest and Environment, Parya Varan Bhavan, New Delhi, Fad: 24360678 (with a request to kindly officers dealing with the subject for the workshop)
3. Secretary, Ministry of Water Resources, Shram Shakti Bhavan, Rafi Marg, New Delhi, Fax:23710253 (with a request to kindly depute officers dealing with the subject for the workshop)
4. Secretary, Ministry of Rural Development, Rajendra Prashad Road, New Delhi, Fax: 23017584 (with a request to kindly depute officers dealing with the subject for the workshop)